

**Process and Facilities Engineer**  
**JOB DESCRIPTION**

Date Reviewed: September 21, 2010  
Reports To: Vice President of Operations

---

**Primary Functions:**

- Planning and quantifying opportunities, e.g., upgrading facilities, equipment and operating processes for optimum utilization of people and facilities.
- Analyzing performance to identify opportunities to improve profitability, lower costs and improve customer service.
- Bulk Lubricant Farm Operation (multi locations); maintenance and project management, including systems to deliver product to end users.
- Installation of loaned equipment in the field (customer locations) and maintenance of loaned equipment in the field, while providing "best in field" customer service.
- Implement mixing and blending opportunities.
- Providing visible leadership while encouraging employee involvement of maintenance and bulk oil handling personnel.
- Assure compliance with all state, local and federal regulations relating to plant facility operations.
- Responsible for corporate safety program.
- Standardizing and simplification of work processes for more efficient and error free performance.
- Manage projects, people, and resources effectively.

**Desired Skills and Special Requirements/Licensing:**

- A minimum of 10 years in lubricant plant management or similar experience and holds a Bachelor's Degree, preferably in chemical, petroleum or mechanical engineering.
- Excellent computer skills in Microsoft Suite applications.
- Entrepreneurial spirit.
- Communicate effectively in verbal, written, and graphic forms.

**Dress Code:**

- Appropriate professional attire.

*This job description is not meant to be inclusive of all job functions, and job functions may be added or changed from time to time as directed by your supervisor.*